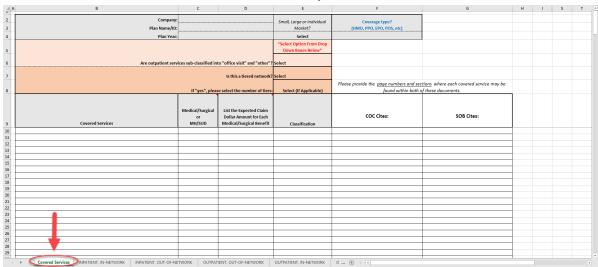
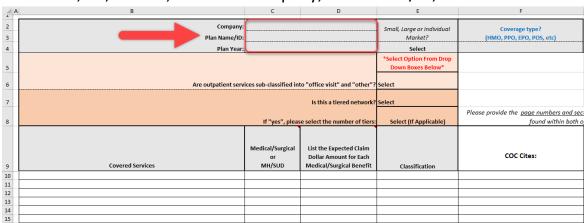


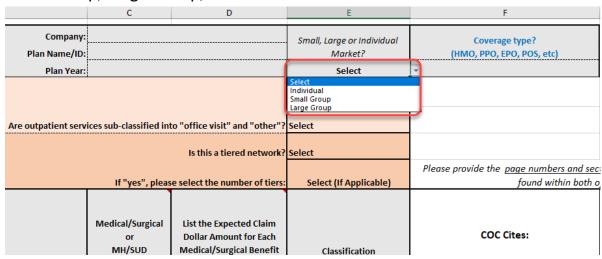
1. Start in the "Covered Services" worksheet/tab.



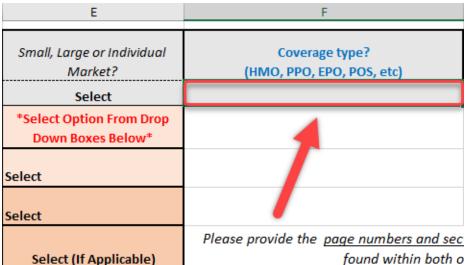
2. In cells C2, C3, and C4, enter the Company, Plan Name/ID, and Plan Year.



3. In cell E4, complete the drop-down box based on whether the plan is for Small Group, Large Group, or Individual Market.

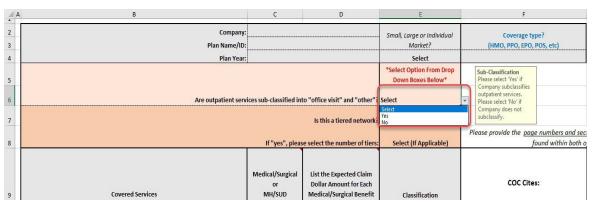


4. In cell F4, enter the coverage type (HMO, PPO, EPO, etc.).

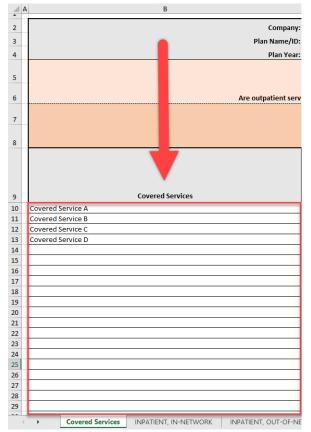


5. Complete the drop-down boxes in cells E6, E7, and E8 based on whether the plan involves outpatient sub-classifications for "office visit" and "other" and whether the plan involves a tiered network:

See 45 CFR 146.136 (c)(3)(iii)(C) and 45 CFR 146.136 (c)(3)(iii)(B).

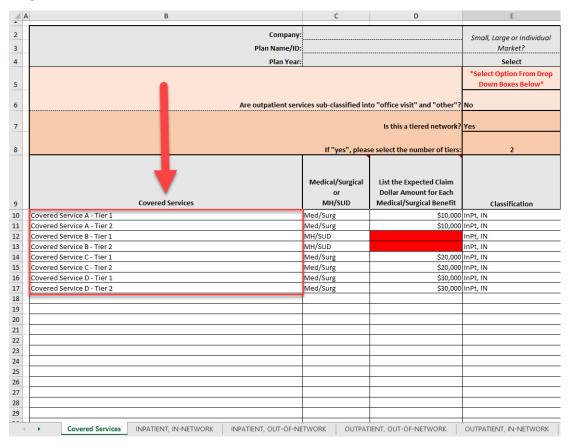


6. List all Medical/Surgical and MH/SUD covered services in column B.

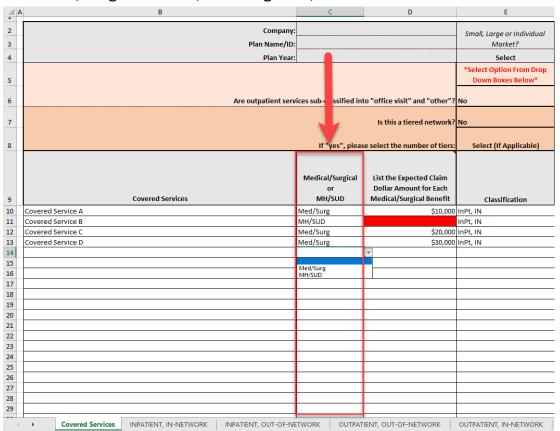


## 7. FOR MULTI-TIERED NETWORKS ONLY:

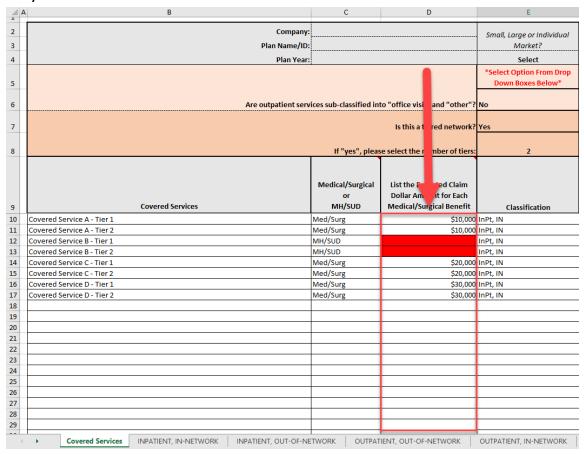
Please include a separate service line for services separated by tier, e.g. preferred specialist on one-line, non-preferred specialist on a separate line.



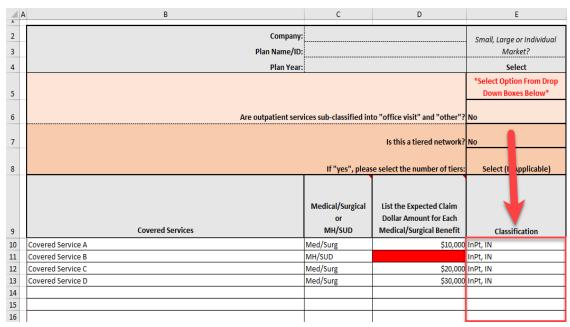
8. Select the drop down in column C to indicate if the covered service was for a Medical/Surgical or MH/SUD diagnosis/condition.



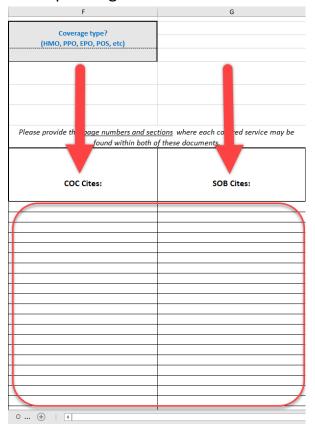
 List the expected claim dollar amount in column D. This is for benefits related to Medical/Surgical diagnoses/conditions only.



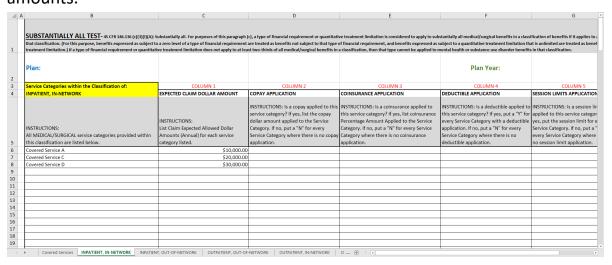
10. Select the classification from the drop-down box in column E.



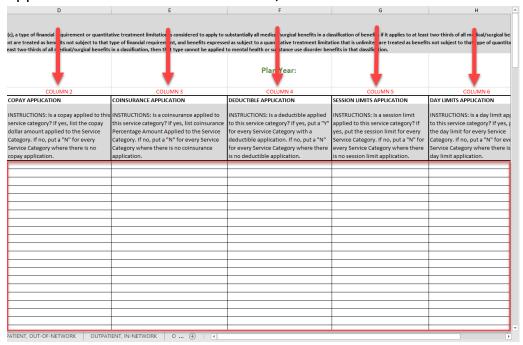
11. Reference COC and SOB page numbers and sections where the corresponding covered services are found in columns F and G.



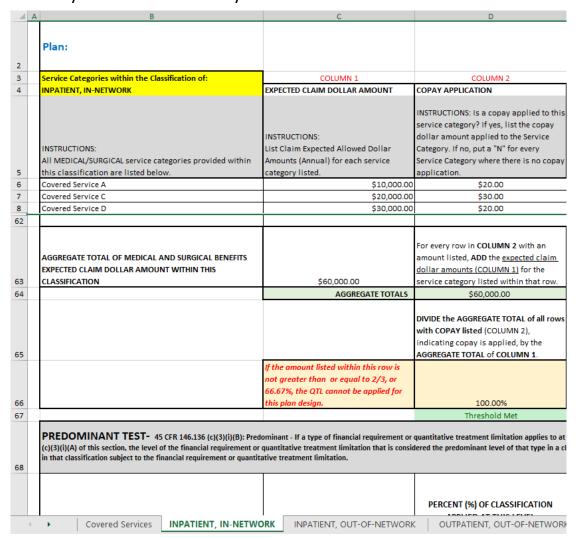
12. Once the information has been entered in the "Covered Services" worksheet/tab, the other worksheets/tabs for each classification will auto-populate with the covered services and expected claim dollar amounts.



13. Complete Column 1 through Column 6 in each of the applicable classification worksheets/tabs.



14. In the worksheet/tab for each classification, Cell C66 provides instructions to interpret the results of the substantially all test. Cells D67 through H67 will tell you if the substantially all threshold has been met.



15. Starting in row 68, columns E and F provide instructions to interpret the results of the predominant test for the level of financial requirement/QTL. A cell in column F will auto-populate with "Predominant Level Met" at the level which passes the predominant test. For example, the image below shows the predominant level being met at the \$20.00 copay level.

	PREDOMINANT TEST- 45 CFR 146.136 (c)(3)(i)(8): Predominant - If a type of financial requirement or quantitative treatment limitation applies to at least two-thirds of all medical/surgical benefits in a classification as determined under paragraph				
68	(a)(3)(i)(A) of this section, the level of the financial requirement or quantitative treatment limitation that is considered the predominant level of that type in a classification of benefits is the level that applies to more than one-half of medical/surgical benefit in that classification subject to the financial requirement or quantitative treatment limitation.				
				START HERE, MOVE DOWNWARD ONE	
				LEVEL UNTIL AGGREGATE TOTAL OF	
			PERCENT (%) OF CLASSIFICATION	LEVELS REACH OVER 50.01%; STOP. THAT	l
			APPLIED AT THIS LEVEL	IS THE PREDOMINANT LEVEL, AND THE	NOTE: If any of the levels individually reach over 50.01%, that level may be applied to MH/SUD
	LEVELS OF COPAYS,	TOTAL EXPECTED CLAIM DOLLARS	[LEVEL \$ AMOUNT DIVIDED BY	HIGHEST LEVEL THAT CAN BE APPLIED	benefits. Otherwise, use chart to determine
69	LOWEST TO HIGHEST	APPLIED AT THIS COPAY LEVEL	<u>TOTAL A</u> \$]	TO MH/SUD BENEFITS.	appropriate level.
70 71	\$20.00	\$50,000.00	83.33%	83.33%	Predominant Level Met
71	\$30.00	\$10,000.00	16.67%	100.00%	_
72				0.00%	<u>_</u>
73				0.00%	_
74				0.00%	
75				0.00%	_
76	TOTAL A:	\$ 60,000.00			
77					
				START HERE, MOVE DOWNWARD ONE	
				LEVEL UNTIL AGGREGATE TOTAL OF	
			PERCENT (%) OF CLASSIFICATION	LEVELS REACH OVER 50.01%; STOP. THAT	
		TOTAL EXPECTED CLAIM DOLLARS	APPLIED AT THIS LEVEL	IS THE PREDOMINANT LEVEL, AND THE	NOTE: If any of the levels individually reach over
	LEVELS OF COINSURANCE,	APPLIED AT THIS COINSURANCE	[LEVEL \$ AMOUNT DIVIDED BY	HIGHEST LEVEL THAT CAN BE APPLIED	50.01%, that level may be applied to MH/SUD benefits. Otherwise, use chart to determine
78	LOWEST TO HIGHEST	LEVEL	TOTAL B \$]	TO MH/SUD BENEFITS.	appropriate level.
4	Covered Services INPATIENT, IN-NETWORK INPATIENT, OUT-OF-NETWORK OUTPATIENT, OUT-OF-NETWORK OUTPATIENT, IN-NETWORK O 🕀 : 1				